An <u>Integrated Pest Management (IPM) Plan</u> is required according to the <u>Healthy Schools Act (HSA)</u> for schools that use pesticides.\*

#### Contact

All Kids Academy Head Start, Inc.
Agency Name

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Address

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Agency IPM Coordinator IPM Coordinator's Phone Number Email Address

#### **IPM Statement**

It is the goal of <u>All Kids Academy (AKA) Head Start, Inc.</u> to implement <u>IPM</u> by focusing on long-term prevention or suppression of pests through accurate pest identification, by frequent monitoring for pest presence, by applying appropriate action levels, and by making the habitat less conducive to pests using sanitation, mechanical, and physical controls. Effective pesticides will be used in a manner that minimizes risks to people, property, and the environment, and only after other options have been shown ineffective. Our pest management objectives are to:

- Reduce overall use of pesticides,
- Manage immediate needs, and
- Focus on long-term pest prevention.

### **IPM Team**

In addition to the <u>IPM Coordinator/Assistant Executive Director</u>, other individuals who are involved in making <u>IPM</u> decisions, purchasing, applying pesticides, and complying with the <u>Healthy Schools Act</u> requirements, include:

Job Title	Role in IPM Program
Center Directors/ Pest Managers	Request pest control services, post signs, and provide the <u>IPM</u> <u>Plan</u> and/or specific pesticide application information upon request.
Custodians	Clean, sanitize, disinfect, inspect, and report pest signs/sightings to the Center Director/Pest Manager; apply appropriate action as directed by the Center Director or other members of management.
Facilities/Purchasing Manager	Contacts outside companies for pest control services and ensures required signs are posted when classes are not in session; coordinates/ensures internal pesticide applications are completed.
Agency Applicators/Facilities Team Members	Store, transport, apply, and dispose of agency approved pesticides according to the product label.
Program Specialist/Nutrition	Conducts at least 3 unannounced <u>CACFP</u> site visits per year to monitor for sanitation and reports any signs of pests to the Center Director.
Human Resources Officer	Emails annual IPM documents to all staff during Pre-Service.
Human Resources Recruiter/ Technician	Provides new hires with the annual <u>HSA</u> training and <u>IPM</u> documents; training evidence is collected and housed in <u>HR</u> .
Administrative Receptionist or the Administrative Assistant II	Emails all staff 72 hours in advance of a pesticide application.

#### **IPM Team continued**

Job Title	Role in IPM Program
Education Specialists or the Administrative Assistant II and the Disabilities/Mental Health Services Manager	Via <u>Learning Genie</u> or <u>Kambu</u> , the <u>Annual</u> and <u>Individual Notifications</u> are sent electronically to the parents/guardians of enrolled children. Ensures the implementation of <u>IPM</u> activities into EHS/HS <u>Lesson Plans</u> for center-based and home-based program options.
Family Services Advocates and Home Visitors	Incorporate the <u>Annual Notification</u> along with the <u>IPM Plan</u> into the <u>Final Enrollment Packet</u> for parents.  Make available a hard copy of the <u>Individual Notifications</u> to parents throughout the program year.
Systems Management Analyst	Activates the back-up email system to parents/guardians of <u>Annual</u> and/or <u>Individual Notifications</u> , as needed.
IT Program Manager	Posts updated IPM information to the AKA website and the Intranet.
Director of Accounting	Provides the necessary level of financial commitment for the <u>IPM</u> program to succeed.
Quality Assurance Specialist II	Facilitates the implementation of the <u>IPM Plan</u> and monitors the <u>IPM</u> program.

## **Pest Management Outsourcing**

- Pest management services are outsourced to a licensed pest control business. Pest Control Business name is: <u>Cartwright Termite & Pest Control, Inc.</u>
- ✓ Prior to contacting a vendor for pest control services, <u>All Kids Academy Head Start, Inc.</u> has confirmed that the business understands the training requirement and other requirements of the <u>Healthy Schools Act</u>.

### Pest Identification, Monitoring, and Inspection

All staff is responsible for reporting pests/signs of pests to the Center Director. Whoever sees it first is the First Responder. Pest identification is done by: <u>Cartwright Termite & Pest</u> Control, Inc., Center Directors, Custodians, or designated staff.

Monitoring and inspecting for pests and conditions that lead to pest problems are done regularly by Custodians and Center Directors, and results are communicated via the <u>Facilities Ticketing System</u>.

Specific information about monitoring and inspecting for pests, such as locations, times, or techniques include:

- A <u>Facility Checklist</u> is completed daily and weekly by the Custodian.
- Quarterly <u>Health and Safety</u> reviews are conducted by the Quality Assurance Specialist II and the grantee.
- Monitoring for sanitation is completed three (3) times annually as a part of the <u>CACFP</u> by the Nutrition Program Specialist.
- Visual observations of pests or any signs of pests are immediately reported by staff to the Center Director.
- Center Directors ensure that the need for pest control services is submitted via the electronic <u>Facilities Ticketing System</u>.

## **Pests and Non-Chemical Management Practices**

This agency has identified the following pests and routinely uses the following non-chemical practices to prevent pests from reaching the action level:

	Remove	Fix	Seal	Install	Physical		Manage	
Pest	Food	Leaks	Cracks	Barriers	Removal	Traps	Irrigation	Other
Ants	abla	<u>N</u>	V	$\square$	$\square$	$\overline{\square}$	$\square$	Moisture
Flies	V			$\square$	$\overline{\Delta}$	$\overline{\mathbf{A}}$	$\square$	Moisture
Mosquito	V	$\overline{\Delta}$	V	$\overline{\Box}$	$\overline{\Box}$	V	$\overline{\mathbf{A}}$	ID standing
								water
Roaches	V	V	V	$\overline{\mathbf{A}}$	$\Box$	$\overline{\mathbf{A}}$	$\overline{\square}$	
Rodents	V	V	abla	$\square$	$\overline{\Delta}$	$\overline{\mathbf{A}}$	$\square$	
Spiders			V	$\overline{\Delta}$	$\overline{\Delta}$	$\overline{\mathbf{A}}$		Cobweb
								Removal
Weeds		V	$\overline{\Delta}$	$\overline{\Box}$	$\overline{\Box}$		$\overline{\mathbf{A}}$	Mulch

<sup>\*&</sup>lt;u>Bed Bugs</u>: In addition to physical removal, the pest issue is outsourced to a professional pest control company.

## **Chemical Pest Management Practices**

If non-chemical methods are ineffective, the agency will consider pesticides only after careful monitoring indicates that they are determined not to be under control and will use pesticides that pose the least possible hazard and are effective in a manner that minimizes risks to people, property, and the environment. This agency expects the following pesticides (pesticide products and active ingredients) to be applied during the year. This list includes pesticides that will be applied by trained agency staff or licensed pest control businesses:

All Kids Academy Head Start, Inc. – List of Approved Pesticides							
Name	Active Ingredient	EPA Reg. No.	Name	Active Ingredient	EPA Reg. No.		
Alpine D Dust	Dinotefuran	499-527	Premise Foam	Imidacloprid	432-1391		
Bifen I/T	Bifenthrin	53883-118	PT PI	Pyrethrins	499-444		
CimeXa	Silicon Dioxide	73079-12	PT Wasp-Freeze II Wasp & Hornet	Prallethrin	499-550-ZA		
CyKick CS	Cyfluthrin	499-304	Suspend Polyzone	Deltamethrin	432-1514		
Cheetah Pro	Glufosinate-ammonium	228-743	Suspend SC	Deltamethrin	432-763		
Hot Shot MaxAttrax	Orthoboric Acid	8660-20203- 8845	Termidor SC	Fipronil	7969-210		
Mosquito Bits	Bacillus Thuringiensis	6218-73	Tim-Bor Professional	Disodium Octaborate Tetrahydrate	64405-8		
Mosquito Dunks	Bacillus Thuringiensis	6218-47	Transport	Acetamiprid, Bifenthrin	8033-96- 279		
NyGuard	2-[1-Methyl-2-(4- Phenoxyphenoxy) Ethoxy] Pyridine	1021-1603	ULD BP-300	Pyrethrins, Piperonul Butoxide	1021-2841		
Ortho Home Defense	Bifenthrin, Zeta- cypermethrin	279-9534- 239	Wisdom Lawn Granular	Bifenthrin	5481-521		

For further information on pesticides and pesticide use reduction developed by the DPR pursuant to Food and Agricultural Code 13184, reference: <a href="https://www.cdpr.ca.gov/schoolipm">www.cdpr.ca.gov/schoolipm</a>.

### **Healthy Schools Act**

☑ This agency complies with the notification, posting, recordkeeping, and all other requirements of the Healthy Schools Act. (Education Code Sections 17608 – 17613,48980.3; Food & Agricultural Code Sections 13180 – 13188)

## **Training**

Every year, agency employees who make pesticide applications receive the following training prior to pesticide use:

- ✓ Pesticide specific safety training (Title 3 California Code of Regulations 6724)
- School <u>IPM</u> training course approved by the <u>Department of Pesticide Regulation</u> (Education Code Section 16714; Food & Agricultural Code Section 13186.5).

## **Submittal of Pesticide Use Reports**

Reports of all pesticides applied by agency staff during the calendar year, except pesticides exempt¹ from <u>HSA</u> recordkeeping, are submitted by the Quality Assurance Specialist II to the <u>Department of Pesticide Regulation (DPR)</u> at least annually, by January 30 of the following year, using the form provided at <a href="https://www.cdpr.ca.gov/schoolipm">www.cdpr.ca.gov/schoolipm</a>. (Education Code Section 16711)

#### **Notification**

This agency has made this <u>IPM Plan</u> publicly available by the following methods (check at least one):

- ☑ This <u>IPM Plan</u> can be found online at the following web address: <u>www.akaheadstart.org</u>.
- ☑ This IPM Plan is sent out annually to all parents/guardians and staff.

## Review

This <u>IPM Plan</u> will be reviewed (and revised, if needed) at least annually to ensure that the information provided is still true and correct.

Next review will be conducted by: July 17, 2024

I acknowledge that I have reviewed this agency's <u>IPM Plan</u> and it is true and correct.

Signature of IPM Coordinator Date

\*These pesticides are exempt from all Healthy Schools Act requirements, except the training requirement: 1) products used in self-contained baits or traps, 2) gels or pastes used as crack and crevice treatments,) antimicrobials, and 4) pesticides exempt from U.S. EPA registration. (Education Code Section 17610.5)