

**ALL KIDS ACADEMY HEAD START, INC.**

**INDEPENDENT AUDITORS' REPORT AND  
FINANCIAL STATEMENTS**

**For the Years Ended June 30, 2019 and 2018**

# ALL KIDS ACADEMY HEAD START, INC.

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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
All Kids Academy Head Start, Inc.  
El Cajon, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of All Kids Academy Head Start, Inc. (a nonprofit corporation), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, cash flows, and functional expenses for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of All Kids Academy Head Start, Inc. as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2019, on our consideration of All Kids Academy Head Start, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters for the year ended June 30, 2019. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering All Kids Academy Head Start, Inc.'s internal control over financial reporting and compliance.

*Lavine, Lofgren, Morris & Engelberg, LLP*

La Jolla, California  
October 28, 2019

# ALL KIDS ACADEMY HEAD START, INC.

## Statements of Financial Position As of June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
Cash	\$ 362,442	\$ 291,136
Grant receivable - claims to NHA for reimbursement	422,912	514,660
Food reimbursement receivables	121,210	35,336
San Diego County - Quality Preschool Initiative (QPI) receivables	58,496	125,857
Other assets and receivables	3,429	2,421
Security deposits	23,278	23,278
Property and equipment, net	451,986	505,159
<b>Total assets</b>	<u>\$ 1,443,753</u>	<u>\$ 1,497,847</u>
<b>LIABILITIES AND NET ASSETS WITHOUT DONOR RESTRICTION</b>		
Accounts payable and accrued expenses	\$ 420,905	\$ 469,104
Accrued payroll and related liabilities	176,733	196,904
Accrued annual leave	360,053	293,834
Deferred rent liability	39,377	-
Amount due to funding agency - NHA	23,278	23,278
<b>Total liabilities</b>	1,020,346	983,120
Commitments and contingencies		
Net assets without donor restriction	423,407	514,727
<b>Total liabilities and net assets without donor restriction</b>	<u>\$ 1,443,753</u>	<u>\$ 1,497,847</u>

See accompanying notes to financial statements  
and independent auditors' report.

# ALL KIDS ACADEMY HEAD START, INC.

## Statements of Activities For the Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Revenue and support:		
Grant revenue:		
Head Start Program	\$ 12,536,911	\$ 12,883,132
California Department of Education - State Preschool Program	916,015	-
Child and Adult Care Food Program	670,126	604,789
San Diego County - QPI	366,515	318,600
	<u>14,489,567</u>	<u>13,806,521</u>
Total grant revenue		
	14,489,567	13,806,521
Contributions	7,229	2,297
	<u>7,229</u>	<u>2,297</u>
<b>Total revenue and support</b>	<u>14,496,796</u>	<u>13,808,818</u>
Expenses:		
Child care services	12,344,306	11,472,028
Management and general	2,243,810	1,962,664
	<u>14,588,116</u>	<u>13,434,692</u>
<b>Total expenses</b>		
<b>Increase (decrease) in net assets     without donor restriction</b>	(91,320)	374,126
Net assets without donor restriction:		
Beginning of the year	514,727	140,601
	<u>514,727</u>	<u>140,601</u>
End of the year	<u>\$ 423,407</u>	<u>\$ 514,727</u>

See accompanying notes to financial statements  
and independent auditors' report.

# ALL KIDS ACADEMY HEAD START, INC.

## Statements of Cash Flows For the Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities:		
Increase (decrease) in net assets without donor restriction	\$ (91,320)	\$ 374,126
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	96,620	55,595
Deferred rent expense	39,377	-
Changes in operating assets and liabilities:		
Grant receivables	91,748	(264,600)
Food reimbursement receivables	(85,874)	76,651
San Diego County - QPI receivables	67,361	(35,387)
Other assets and receivables	(1,008)	9,787
Accounts payable and accrued expenses	(48,199)	62,358
Accrued payroll and related liabilities	(20,171)	34,739
Accrued annual leave	66,219	17,717
<b>Net cash provided by operating activities</b>	<u>114,753</u>	<u>330,986</u>
Cash flows from investing activities:		
Purchase of property and equipment	<u>(43,447)</u>	<u>(427,424)</u>
<b>Net cash used in investing activities</b>	<u>(43,447)</u>	<u>(427,424)</u>
<b>Net increase (decrease) in cash</b>	71,306	(96,438)
Cash, beginning of year	<u>291,136</u>	<u>387,574</u>
Cash, end of year	<u>\$ 362,442</u>	<u>\$ 291,136</u>

See accompanying notes to financial statements  
and independent auditors' report.

## ALL KIDS ACADEMY HEAD START, INC.

### Statement of Functional Expenses For the Year Ended June 30, 2019

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	<u>Child Care Services</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 6,780,904	\$ 1,435,031	\$ 8,215,935
Payroll taxes and fringe benefits	2,093,657	444,831	2,538,488
Occupancy	904,004	41,991	945,995
Special assistance	914,675	-	914,675
Contracted services	474,736	190,153	664,889
Supplies	434,941	19,749	454,690
Facilities and equipment	380,972	41,504	422,476
Conferences and meetings	92,791	45,249	138,040
Utilities	117,817	5,969	123,786
Commercial insurance	63,107	7,973	71,080
Telephone	33,677	1,863	35,540
Travel	17,224	2,176	19,400
Other	35,801	7,321	43,122
<b>Total expenses</b>	<u><u>\$ 12,344,306</u></u>	<u><u>\$ 2,243,810</u></u>	<u><u>\$ 14,588,116</u></u>

See accompanying notes to financial statements  
and independent auditors' report.



# ALL KIDS ACADEMY HEAD START, INC.

## Statement of Functional Expenses For the Year Ended June 30, 2018

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	<u>Child Care Services</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 6,386,764	\$ 1,153,375	\$ 7,540,139
Payroll taxes and fringe benefits	1,927,435	342,738	2,270,173
Occupancy	739,900	37,672	777,572
Special assistance	861,936	1,000	862,936
Contracted services	263,861	293,132	556,993
Supplies	593,504	23,147	616,651
Facilities and equipment	344,608	56,402	401,010
Conferences and meetings	93,410	32,958	126,368
Utilities	102,055	5,196	107,251
Commercial insurance	56,205	7,321	63,526
Telephone	54,650	2,783	57,433
Travel	25,724	3,351	29,075
Other	21,976	3,589	25,565
<b>Total expenses</b>	<u><u>\$ 11,472,028</u></u>	<u><u>\$ 1,962,664</u></u>	<u><u>\$ 13,434,692</u></u>

See accompanying notes to financial statements  
and independent auditors' report.

# **ALL KIDS ACADEMY HEAD START, INC.**

## **Notes to Financial Statements For the Years Ended June 30, 2019 and 2018**

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### **NOTE 1. ORGANIZATION**

All Kids Academy Head Start, Inc. (the "Organization") is a non-profit organization incorporated in 1970 under the laws of the State of California. The Organization's specific and primary purpose is to engage in a comprehensive child development program for low-income families and their infant/toddler and preschool-aged children in its community under the Economic Opportunity Act of 1964. The Organization is a subrecipient (delegate agency) of Neighborhood House Association ("NHA").

### **NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **Basis of Presentation**

The financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

#### **Use of Estimates**

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### **Cash and Cash Equivalents**

For the purposes of the statement of cash flows, the Organization considers investments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents as of June 30, 2019 or 2018.

The Organization maintains its cash and cash equivalents in checking and money market accounts, which at times may exceed federally insured limits. The Organization has not experienced any losses in the aforementioned accounts. The Organization believes it is not exposed to any significant credit risk in regard to its cash and cash equivalents accounts.

#### **Contributions**

Contributions received are recorded as (i) increases in net assets without donor restriction, or (ii) increases in net assets with donor restriction, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in net assets without donor restriction if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in net assets with donor restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restriction are reclassified to net assets without donor restriction and reported in the statements of activities as net assets released from restrictions. No amounts are restricted as of June 30, 2019 or 2018.

# ALL KIDS ACADEMY HEAD START, INC.

## Notes to Financial Statements

For the Years Ended June 30, 2019 and 2018

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### NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Functional Allocation of Expenses

The costs of providing the Organization's programs and other activities have been summarized on a functional basis in the statements of functional expenses. Where costs can be specifically identified with a particular program or activity, they are categorized accordingly. Where costs are common to more than one function, they have been allocated thereto based on relative square footage, time spent, and other estimates made by the Organization's management.

#### Property and Equipment

The Organization capitalizes property and equipment over \$5,000. Lesser amounts are expensed. Purchased property and equipment is capitalized at cost and is depreciated using the straight-line method over following useful lives:

<u>Description</u>	<u>Useful Life</u>
Vehicles	Five years
Furniture & Equipment	Five years
Leasehold improvements	Shorter of useful life or related lease term

Title to property acquired with NHA grant funds is generally vested with NHA while used for authorized purposes in accordance with the grant fund requirements. In the event NHA should discontinue the delegate agency agreement with the Organization, NHA would have the right to take possession of all property and equipment acquired with NHA grant funds. The Organization believes that its delegate agency agreement will continue for the foreseeable future and that in the event NHA took possession of certain of its property, there would not be a significant effect on its financial statements.

#### Impairment of Long-Lived Assets

The Organization reviews its long-lived assets including property and equipment for impairment at least annually and whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the excess of the asset's carrying value over the fair value of the asset. There was no impairment of the Organization's long-lived assets during years ended June 30, 2019 and 2018.

#### Donated Services

The Organization receives a substantial amount of services donated by volunteers and others interested in the Organization's programs throughout the year. Such contributed services are not recognized in the financial statements unless the services create or enhance nonfinancial assets or require specialized skills which are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. The donated services by volunteers for the years ended June 30, 2019 and 2018 did not meet the aforementioned requirements, and management has determined that the value of discounted professional services received was not significant to the financial statements for the years ended June 30, 2019 and 2018. As such, no amounts were recognized in the financial statements for volunteer or donated time.

# ALL KIDS ACADEMY HEAD START, INC.

## Notes to Financial Statements For the Years Ended June 30, 2019 and 2018

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### NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Revenue Recognition and Deferred Revenue

Grant award revenues are recognized as services are provided in accordance with the terms of the related agreements. Any deferred revenue would be included in amounts due to funding agencies and represents amounts received from funding agencies for which services have not yet been delivered. Contributions without restriction are reported as unrestricted revenue and support in the year in which payments are received and/or unconditional promises to give are made.

#### Income Taxes

Under section 501(c)(3) of the Internal Revenue Code and section 23701(d) of the California Revenue and Taxation Code, the Organization is exempt from the payment of taxes on income other than unrelated business income. For the years ended June 30, 2019 and 2018, no provision for income taxes is included in the accompanying financial statements as the Organization had no significant unrelated business income. Management believes that it has not taken any significant uncertain tax positions. There are currently no examinations in process and management believes that the Organization is no longer subject to income tax examinations for fiscal years prior to the fiscal year ended June 30, 2015.

#### Recent Accounting Pronouncement

In August 2016, the Financial Accounting Standards Board issued Accounting Standards Update No. 2016-14 ("ASU 2016-14"), *Not-for Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. ASU 2016-14 amends the current reporting model for non-profit organizations and enhances their required disclosures. The major changes in the pronouncement include (i) requiring the presentation of only two classes of net assets, now titled "net assets with donor restriction" and "net assets without donor restriction", (ii) requiring that all non-profit organization present an analysis of expenses by function and nature in either the statement of activities, a separate statement, or in the notes, and disclose a summary of the allocation methods used to allocate costs, (iii) requiring the disclosure of quantitative and qualitative information regarding liquidity and availability of resources, (iv) presenting investment return net of investment expenses, and (v) modifying other financial statement reporting requirements and disclosures intended to increase the usefulness of the financial statements of non-profit organizations. The Organization has adopted ASU 2016-14 as of and for the year ended June 30, 2019, with retrospective application to the 2018 financial statements. The Organization believes there is no quantitative impact of this guidance on its financial statements, as historically its revenue and support has been entirely without donor restriction; it has presented its expenses by function and nature in a separate statement of function expenses; and it has had minimal, if any, investment activity. Additional qualitative disclosures regarding the Organization's methods of allocation for the purpose of the statements of functional expenses are included in Note 2 ("Functional Allocation of Expenses" section); additional liquidity disclosures are included in Note 6.

#### Receivables

The Organization considers its receivables, including grants, accounts, and food reimbursement receivables, to be fully collectible; accordingly, no allowance for doubtful accounts has been established. If amounts become uncollectible, they will be charged to operations when that determination is made.

#### Subsequent Events

The Organization has evaluated subsequent events through the date of the independent auditors' report, which is the date these financial statements were available to be issued.

# ALL KIDS ACADEMY HEAD START, INC.

## Notes to Financial Statements For the Years Ended June 30, 2019 and 2018

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### NOTE 3. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30:

	<u>2019</u>	<u>2018</u>
Leasehold improvements	\$ 736,479	\$ 736,479
Furniture and equipment	98,128	80,488
Vehicles	91,566	91,566
Software	25,807	-
	<hr/>	<hr/>
Total property and equipment at cost	951,980	908,533
Less: accumulated depreciation and amortization	<u>(499,994)</u>	<u>(403,374)</u>
	<hr/>	<hr/>
Property and equipment, net	<u>\$ 451,986</u>	<u>\$ 505,159</u>

Depreciation expense, which is included in facilities and equipment expense on the statements of functional expenses, was \$96,620 and \$55,595 for the years ended June 30, 2019 and 2018, respectively.

### NOTE 4. RETIREMENT PLANS

The Organization sponsors a defined contribution 403(b) Tax Sheltered Annuity retirement plan covering eligible employees of the Organization. Participants may voluntarily elect to defer a portion of their compensation into the plan. Employer contributions charged to operations for the years ended June 30, 2019 and 2018 were \$355,194 and \$320,453, respectively.

### NOTE 5. CONCENTRATION OF GRANT REVENUE

During the years ended June 30, 2019 and 2018, the Organization received 100% of its grant revenue from the following sources:

	<u>2019</u>	<u>2018</u>
Neighborhood House Association for Head Start Program	\$ 12,536,911	\$ 12,883,132
California Department of Education - State Preschool Program	\$ 916,015	\$ -
California Department of Education for Child and Adult Care Food Program	\$ 670,126	\$ 604,789
San Diego County - Quality Preschool Initiative	\$ 366,515	\$ 318,600

# ALL KIDS ACADEMY HEAD START, INC.

## Notes to Financial Statements

For the Years Ended June 30, 2019 and 2018

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### NOTE 5. CONCENTRATION OF GRANT REVENUE (Continued)

The California Department of Education – State Preschool Program, California Department of Education for Child and Adult Care Food Program, and San Diego County – Quality Preschool Initiative funds are for enhancing the established Head Start preschool program.

### NOTE 6. FINANCIAL ASSETS AVAILABLE WITHIN ONE YEAR

The Organization has \$968,489 of financial assets available within one year of June 30, 2019 to meet cash needs for general expenditure consisting of cash of \$362,442, receivables of \$602,618, and other current assets of \$3,429. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of June 30, 2019. The receivables are subject to implied time restrictions but are expected to be collected within one year. The Organization intends for its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Organization's primary sources of support are cost reimbursement grants. The Organization expects that, together with the aforementioned cash and receivable balances, these sources will provide adequate funding for its near-term operating needs.

### NOTE 7. RECONCILIATION TO EXPENDITURES OF FEDERAL AWARDS FOR HEAD START

The delegate agency agreement with NHA requires that the cost of acquisition of property and equipment be expensed in the period incurred while U.S. GAAP requires such assets be capitalized at cost and depreciated over their estimated useful lives. The following reconciles total expenses per the statements of activities to total expenditures as reported to NHA for the years ended June 30:

	<u>2019</u>	<u>2018</u>
Total expenses per statements of activities	\$ 14,588,116	\$ 13,434,692
Property and equipment purchased with grant funds	43,447	427,424
Depreciation of property and equipment purchased with grant funds	(96,620)	(55,595)
Deferred rent	(39,377)	-
	<u>14,495,566</u>	<u>13,806,521</u>
Total expenditures claimed		
Total expenditures funded by San Diego County - Quality Preschool Initiative	(366,515)	(318,600)
Total expenditures funded by California State Department of Education for Child and Adult Care Food Program	(670,126)	(604,789)
Total expenditures funded by California State Department of Education for California State Preschool Program	(916,015)	-
Other miscellaneous expenses	(5,999)	-
	<u>(2,958,655)</u>	<u>(923,399)</u>
Total Head Start program expenditures reported on the schedule of expenditures of federal awards	<u>\$ 12,536,911</u>	<u>\$ 12,883,132</u>

# ALL KIDS ACADEMY HEAD START, INC.

## Notes to Financial Statements For the Years Ended June 30, 2019 and 2018

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### NOTE 8. COMMITMENTS AND CONTINGENCIES

#### Lease Commitments

As of June 30, 2019, the Organization occupies facilities in various locations under operating lease agreements that expire at various dates through 2038. Total facilities rent expense for the years ended June 30, 2019 and 2018 was \$895,324 and \$766,225, respectively. Subsequent to year end, the Organization renewed four leases at existing locations through June 30, 2020.

Future minimum lease payments including estimated common area maintenance fees, and also including the aforementioned lease renewals occurring subsequent to June 30, 2019, are approximately as follows for the fiscal years ending June 30:

<u>Fiscal Year Ending</u>	<u>Total</u>
2020	\$ 944,000
2021	880,000
2022	788,000
2023	566,000
2024	247,000
Thereafter	<u>2,772,000</u>
Total future minimum lease payments	<u>\$ 6,197,000</u>

#### Compliance Audits

The Organization receives federal and state grants that are subject to review, audit, and adjustment by various federal and state agencies for qualified expenses charged to the grants. Any such audits could lead to requests for reimbursement to the federal and state agencies for any expenditures or claims disallowed under the terms of the agreements. Although the Organization expects such amounts, if any, to be insignificant, the result of any audits which may be performed by federal or state agencies is unable to be determined at this time.

#### Contingencies

The Organization is involved in various claims arising from the normal course of operating its programs and activities. Management does not believe their outcome will have a material adverse effect on the financial position or results of operations of the Organization.

### NOTE 9. AMOUNT DUE TO FUNDING AGENCY – NHA

As of June 30, 2019 and 2018, the amounts due to funding agency – NHA represent rental deposits.